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**Call for Case Studies**

(For ACTO/GSAEC Case Study Presentation)

**2017 ACTO Annual Conference**

Toronto Marriott Bloor Yorkville Hotel

Toronto, Canada

**Saturday, June 10, 2017**

**Embracing Challenges Together**

**Make history by presenting a case study at this ACTO/GSAEC International Event**

June 10th, 2017 is a historic day where members of the Association of ACTO and GSAEC will come together for a **joint conference on the challenges we face when developing coaches.**

This joint day is designed to discuss the nature of the challenges that we face when developing coaches, the solutions that we have implemented and the new perspectives that we have explored in the support of coaches’ development.

We will use case studies based on your experience to understand common challenging situations and create dialogue around possible solutions.

**Contribute to the joint day by sharing your educational challenges!**

Consider the challenges you experience both in the classroom and for your school (i.e. classroom management, curriculum design, working with assessors, vetting students). These can range from tricky situations to ethical dilemmas. To help trigger your thinking, below are some common situations you might address. Choose one of these or look for a situation you would appreciate insight and other perspectives.

* How can I increase the reflective capacity of my students (as part of their learning or while they are coaching)?
* How do I select and manage faculty members?
* How do I frame sensitive feedback to a student in class?
* How can I challenge a student’s beliefs in a supportive, thought provoking manner?
* How do I shift the mindset of my students from consulting/advising to coaching, especially when they are so accustomed to telling others what to do?
* How do I foster an attitude of “letting go” and “vulnerability” in students?

These situations will be the foundation for “case study activities” where we will come together and dialogue about our ideas and discover creative methods for approaching our challenges.

**For submission, include** (maximum 1000 words):

* *the challenge you experienced*
* *the reactions and emotions raised by you and/or others*
* *the impact on your training or school*
* *the solutions you have contemplated and tried, including the results*

Please use aliases for names of people in your case, but describe them so we can clearly picture the situation.

If your situation is selected, we will ask to further detail it; a specific template will be provided.

**STEP 1**: Complete this official proposal form

**STEP 2**: Save your completed form as a word document and e-mail it, toLaura Sandham-Larone, ACTO Virtual Assistant: [laura@actoonline.org](mailto:laura@actoonline.org)

**Please note:**  All questions must be responded to and all requested information provided.

**Incomplete applications will not be considered**. If you have any questions, please   
Contact Marcia Reynolds, [Marcia@pyramidresource.com](mailto:Marcia@pyramidresource.com)

**Deadline to submit: 12:00 Midnight (New York) on Tuesday, January 10, 2017**

**Cases submitted after that date will not be considered.**

Notification of acceptance of cases: **Thursday, February 23, 2017**

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| **PLEASE COMPLETE ALL INFORMATION FOR EACH AUTHOR: (LIMIT 2)**  **Author 1 (Default contact):**  **Name: Address:**  **Email: Phone:**  **ACTO Member (Y/N): ICF or Other Credential:**  **Name of school(s) where you received coach-specific training:**  **Author 2:**  **Name: Address:**  **Email: Phone:**  **ACTO Member (Y/N): ICF or Other Credential:**  **Name of school(s) where you received coach-specific training:** |

**Official Proposal (AFTER COMPLETING THE ABOVE INFORMATION)**

**Case Study Proposal Submission**

**Title of your case [Times New Roman 12]**

*Author 1 ;* Email address

*Author 2* ; Email address

**Overview**

* Provide a brief summary of the situation
* Possible learning objectives or issues discussed.

**Situation**

* In a maximum of 1000 words
* Describe the situation faced, including:
  + the challenge experienced
  + the reactions and emotions raised by you and/or others
  + the impact on your training or school
  + the solutions you have contemplated and tried, including the results
  + potential take-aways from a professional or theoretical point of view
* Please use aliases for names of people in your case, but describe them so we can clearly picture the situation.
* If your situation is selected, we will ask to further detail it; a specific template will be provided at that time.

**References, if relevant**

APA style, 6th edition; see for further guidelines:

<https://owl.english.purdue.edu/owl/resource/560/05/>

**For books:**

Author, A. A. (Year of publication). Title of work: Capital letter also for subtitle. Location: Publisher.

Plath, S. (2000). The unabridged journals.K. V. Kukil (Ed.). New York, NY: Anchor.

**For chapters in books:**

Author, A. A., & Author, B. B. (Year of publication). Title of chapter. In A. A. Editor & B. B. Editor (Eds.), Title of book (pages of chapter). Location: Publisher.

O'Neil, J. M., & Egan, J. (1992). Men's and women's gender role journeys: A metaphor for healing, transition, and transformation. In B. R. Wainrib (Ed.), *Gender issues across the life cycle* (pp. 107-123). New York, NY: Springer.

**ICF Core Competencies** Addressed by Your Case (Check all that apply for CCEU credits):

\_\_\_ Meeting Ethical Guidelines & ­­­\_\_\_ Active Listening

Professional Standards \_\_\_ Powerful Questioning

\_\_\_ Establishing the Coaching Agreement \_\_\_ Direct Communication

\_\_\_ Coaching Presence \_\_\_ Creating Awareness

\_\_\_ Designing Actions \_\_\_Planning & Goal Setting

\_\_\_ Managing Progress & Accountability